Unrestricted



COUNCIL 14 MAY 2014 7.30 - 8.30 PM

#### Present:

The Mayor (Councillor Alan Kendall), Councillors Blatchford (Deputy Mayor), Mrs Angell, Allen, Angell, Baily, Mrs Barnard, Dr Barnard, Bettison, Birch, Mrs Birch, Brossard, Ms Brown, Brunel-Walker (Items 7-9), Davison, Dudley, Finch, Finnie, Gbadebo, Mrs Hamilton, Harrison, Mrs Hayes, Ms Hayes, Kensall, Leake, McCracken, Mrs McCracken, McLean, Ms Miller, Mrs Phillips, Mrs Pile, Porter, Mrs Temperton, Thompson, Turrell, Virgo, Wade, Ward, Ms Wilson and Worrall

#### Apologies for absence were received from:

Councillors Heydon and Sargeant

#### THE MAYOR, COUNCILLOR MRS ANGELL, IN THE CHAIR

#### 1. **Declarations of Interest**

There were no declarations of interest.

#### 2. Election of the Mayor of the Borough of Bracknell Forest for the 2014/15 Municipal Year

It was proposed by Councillor Mrs Angell, and seconded by Councillor Bettison, that Councillor Kendall be elected Mayor of the Borough of Bracknell Forest for the Municipal Year 2014/2015.

There being no further nominations it was

**RESOLVED** that Councillor Kendall be elected Mayor of the Borough of Bracknell Forest for the 2014/2015 Municipal Year.

Councillor Kendall was then invested with the Mayoral Chain of Office and then made and signed the Declaration of Acceptance of Office of Mayor and thanked Members of the Council for his election.

#### THE MAYOR, COUNCILLOR KENDALL, IN THE CHAIR

In his acceptance speech Councillor Kendall thanked colleagues for supporting his election.

#### 3. Vote of thanks to the retiring Mayor

Councillor Bettison delivered a vote of thanks to the retiring Mayor, Councillor Mrs Angell.

#### 4. **Response by the Immediate Past Mayor**

The retiring Mayor, Councillor Mrs Angell, in her response thanked her fellow Councillors for their support during her Mayoral year.

Councillor Mrs Angell announced that she had raised £17,800 and presented a cheque to her charity, Thames Hospice, and thanked everyone who had attended her charity events and contributed to their success. Amelia Slaughter, accepted the cheque on behalf of Thames Hospice and thanked the Mayor for raising awareness of the charity.

Councillor Mrs Angell thanked Sarah Holman, Mayoral Support officer, for supporting her and also thanked Democratic Services for their assistance during her mayoral year.

Father Guy Cole accepted Councillor Mrs Angell's thanks and gift for his work as Mayor's Chaplain.

Councillor Mrs Angell said it had been an enjoyable year and highlighted the Citizenship Ceremonies, working with the Youth Council and the Freedom of the Borough being awarded to John Nike OBE as memorable events.

Councillor Mrs Angell paid special thanks to her consort, Councillor Angell for his unwavering support during the year.

Councillor Mrs Angell was presented with the badge of Immediate Past Mayor by the Chief Executive.

# 5. Appointment of the deputy Mayor of the Borough of Bracknell Forest for the 2014/15 Municipal Year

It was proposed by the Mayor and seconded by Councillor Allen that Councillor Blatchford be appointed Deputy Mayor of the Borough of Bracknell Forest for the Municipal Year 2014/2015.

There being no further nominations, it was

**RESOLVED** that Councillor Blatchford be appointed Deputy Mayor of the Borough of Bracknell Forest for the Municipal Year 2014/2015.

Councillor Blatchford was invested with the Deputy Mayoral Chain of Office and then made and signed the Declaration of Acceptance of Office of Deputy Mayor.

The Deputy Mayor thanked the Council for his appointment and announced that his wife, Mrs Blatchford, would be his Consort for his term of office. The Deputy Mayor's Consort was then invested with the Chain of Office.

The Deputy Mayor thanked the Council for his appointment.

#### ADJOURNMENT

The Council meeting was adjourned for 15 minutes to allow for photographs to be taken.

#### 6. Mayor's Announcements

Immediate Past Mayor

The Chief Executive presented Councillor Mrs Angell with a gift to mark her year as Mayor of the Borough of Bracknell Forest in 2013/14.

#### Mayoral Charity

The Mayor announced that Pancreatic Cancer Research Fund would be his charity for the forthcoming municipal year.

#### **Executive Member for Environment**

Councillor Mrs Hayes commended the Ringway team who had spent the weekend cleaning and painting a subway that had been badly damaged from a fire due to vandalism. Councillor Hayes added that the Green Machine Community Repaint scheme had provided the paint and thanked all involved in the process.

Councilor Mrs Hayes and Councillor Virgo gave a presentation on a proposal of creating large poppies to commemorate the centenary since the start of World War One. The large fiber glass poppies would be planted in gateways and thoroughfares to be seen by all residents and visitors driving through the borough. It was noted that permission had been secured by the British Legion to use their emblem and the poppies would cost in the region of £500 each.

#### Executive Member for Culture, Corporate Services and Public Protection

Councillor McCracken was pleased to announce that the Bracknell Gymnastics Club had won first, second and third place at the International Gymnastics Cup in Scotland. Councillor McCracken asked Members to join him in congratulating the club on their significant achievement.

#### 7. Appointments by the Leader of the Council

#### Members of the Executive

The Leader of the Council announced that he had appointed the following Members to the Executive for the 2014/2015 Municipal Year:

Councillor Dr Barnard	Executive Member for Children, Young People and Learning
Councillor Bettison	Executive Member for Council Strategy and Community Cohesion (Leader of the Council and Chairman of the Executive)
Councillor Birch	Executive Member for Adult Services, Health and Housing (Deputy Leader of the Council)
Councillor Brunel-Walker	Executive Member for Economic Development and Regeneration
Councillor Mrs Hayes	Executive Member for the Environment
Councillor McCracken	Executive Member for Culture, Corporate Services and Public Protection
Councillor Turrell	Executive Member for Planning and Transport
Councillor Ward	Executive Member for Transformation and Finance (Vice-Chairman of the Executive)

**Delegation of Executive Functions** 

The Leader of the Council announced that the responsibility for the discharge of Executive functions was as set out in Part 2, Section 5 of the Council's Constitution.

#### Appointments to Executive Committees, Sub Groups and Advisory Panels

The Leader of the Council announced that he had made appointments to Committees of the Executive and its Advisory Panels (Annex A to these minutes).

#### Appointment of Members to External Organisations

The Leader of the Council announced that he had made appointments to external organisations, whose functions solely related to the Executive (Annex B to these minutes).

#### 8. Establishment of Committees and associated matters

On the proposition of Councillor Bettison, Leader of the Council, seconded by Councillor Birch, it was:

#### **RESOLVED** that:

- the establishment of ordinary committees, their size and allocation of seats to political groups, be as set out in paragraph 6.1 of the agenda report;
- the establishment of the Overview and Scrutiny Commission and the Standards Committee, their size and allocation of seats to political groups, agreeing a local variation to the proportionality rules, be as set out in paragraph 6 of the agenda report;
- the membership of each committee, in accordance with the wishes of the political groups be as set out in Annex A appended to these minutes;
- (iv) appointments to external organisations be as set out in Annex B appended to these minutes;
- (v) the appointment of Council Champions in accordance with Part 1 Section 7 of the Constitution be as set out below:

Commuters' Champion: Councillor Harrison Corporate Business Champion: Councillor Heydon Older People's Champion: Councillor Thompson Small Business Champion: Councillor Wade Voluntary Sector Champion: Councillor Finnie

#### Annex A and B

# Membership of the Executive, Overview & Scrutiny, Regulatory Committees and Other Committees 2014/15



### Mayor: Deputy Mayor:

### Leader of the Council: Councillor Bettison Deputy Leader of the Council: Councillor Birch

Key: Committee appointed by	
Council / relevant Committee	
	the Leader
O&S Commission	

Executive Members		
Councillor Dr Barnard	Executive Member for Children, Young People and Learning	
Councillor Bettison	Executive Member for Council Strategy and Community Cohesion (Leader of the Council and Chairman of the Executive)	
Councillor Birch	Executive Member for Adult Services, Health and Housing (Deputy Leader of the Council)	
Councillor Brunel- Walker	Executive Member for Economic Development and Regeneration	
Councillor Mrs Hayes	Executive Member for the Environment	
Councillor McCracken	Executive Member for Culture, Corporate Services and Public Protection	
Councillor Turrell	Executive Member for Planning and Transport	
Councillor Ward	Executive Member for Transformation and Finance (Vice-Chairman of the Executive)	

### **Council Champions**

Commuters' Champion	Councillor Harrison
Corporate Business Champion	Councillor Heydon
Older People's Champion	Councillor Thompson
Small Business Champion	Councillor Wade
Voluntary Sector Champion	Councillor Finnie

### **Overview and Scrutiny**

Overview & Scrutiny Co	ommission (13 Councillors)	Adult Social Care & Hou Panel (9 Councillors)	using Overview & Scrutiny
Conservative (11)	<b>Labour (1)</b> Ms Brown	Conservative (8)	Labour (1) Mrs Temperton
	<b>UKIP (1)</b> Sargeant		
Substitute Members Conservative (5)	<b>Labour (1)</b> Mrs Temperton	Substitute Members Conservative (3)	<b>Labour (1)</b> Ms Brown
Church Representative			
Reverend Nick Parish (vo Vacancy (voting)	oting)		
Parent Governor Repre Mr R Briscoe (voting) Ms L Wellsteed (voting)	esentatives (2)		

Children, Young People & Learning Overview & Scrutiny Panel (9 Councillors)		Environment, Culture & Communities Overview & Scrutiny Panel (9 Councillors)	
Conservative (8)	Labour (1) Mrs Temperton	Conservative (8)	<b>Labour (1)</b> Ms Brown
Substitute Members Conservative (4)	<b>Labour (1)</b> Ms Brown	Substitute Members Conservative (5)	<b>Labour (1)</b> Mrs Temperton
<b>Church Representatives (</b> Reverend Nick Parish (votin Vacancy (voting)			
Parent Governor Represe Mr R Briscoe (voting) Ms L Wellsteed (voting)			
Teacher Representative (1) Miss V Richardson (non-voting)			
Social Care Representatives (1) Catherine Barrett (non voting)			
Health Overview & Scrutiny Panel (9 Councillors)			
Conservative (8)	Labour (1) Mrs Temperton		
Substitute Members Conservative (4)	<b>Labour (1)</b> Ms Brown		
<b>Co-opted Representative (1)</b> Dr Norman (non voting)			

### **Regulatory Committees**

Appeals Committee		Education Governor Appo	intments Committee
(5 Councillors)		(5 Councillors)	
Conservative (4)	<b>UKIP (1)</b> Sargeant	Conservative (4)	<b>UKIP (1)</b> Sargeant
Substitute Members		Substitute Members	
Conservative (5)	<b>UKIP (1)</b> Mrs Pile	Conservative (4)	<b>UKIP (1)</b> Mrs Pile
Education Employment S Employment Committee		Employment Committee (	9 Councillors)
Conservative (5)	<b>Labour (1)</b> Mrs Temperton	Conservative (8)	<b>Labour (1)</b> Mrs Temperton
Substitute Members Conservative (5)	<b>Labour (1)</b> Ms Brown	Substitute Members Conservative (5)	<b>Labour (1)</b> Ms Brown
Governance & Audit Com (8 Councillors)	mittee	Personnel Appeals Panel Employment Committee(	
Conservative (7)	<b>Labour (1)</b> Ms Brown	Any four of the Employment available on the day.	Committee who are
Substitute Members Conservative (5)	<b>Labour (1)</b> Mrs Temperton		
<b>Independent Member</b> Mr G Anderson			

Licensing and Safety C (15 Councillors)	committee	Licensing Panel – Sub Committee of Licensing and Safety Committee (3 Councillors)
Conservative (13)	Labour (1) Mrs Temperton	Any three councillors drawn, as required, from the Membership of the Licensing and Safety Committee.
	<b>UKIP (1)</b> Mrs Pile	Chairs of Panels: Any Councillor who has completed Chairman training drawn, as required, from the Membership of the Licensing and Safety Committee.
Planning Committee( Conservative (18)	<b>19 Councillors)</b> Labour (1) Ms Brown	
	UKIP (1) Vacancy	

### **Other Committees**

Bracknell Forest Access Group (4 Councillors)		Bracknell Town Centre Re (5 Executive Members)	generation Committee
Conservative (4)		Councillors	
Substitute Members (5)		<b>Co-optee</b> Mrs Temperton (Non voting)	)
		Substitute Members Any member of the Executiv appointed Member, is nomin serve on the Panel.	
Corporate Parenting Advis	sory Panel (6 Councillors)	Crowthorne Enterprise Ce (3 Councillors)	ntre Advisory Group
Conservative (5)	<b>Labour (1)</b> Ms Brown	Conservative (3)	
Substitute Members Conservative (4)	<b>Labour (1)</b> Mrs Temperton		
Edgbarrow & Sandhurst S Committee (3 Councillors)	ports Centre Management	Electoral Review Steering (4 Councillors)	Group
Conservative (3)		Conservative (3)	Labour (1) Mrs Temperton
Substitute Members (1)		Substitute Members	
Conservative (1) Allen		Conservative (6)	<b>Labour (1)</b> Ms Brown
Representatives to be confirmed: Crowthorne Parish (2) Sandhurst Town (2) Parish Substitutes (2) Edgbarrow School (2) Sandhurst School (2)			

Executive Committee – Contracts/Finance	Health & Safety Panel
(4 Executive Members)	(1 Councillor)
Councillors	Conservative (1)
Substitute Members	Substitute Member
Any Member of the Executive who, in the absence of an appointed Member, is nominated by that Member to	Conservative (1)
serve on the Committee.	
Health and Wellbeing Board (2 Councillors)	
Conservative (2)	
Executive Member for Adult Services, Health & Housing, Executive Member for Children & Young People, Council	
Bracknell Forest & Ascot Clinical Commissioning Gro	aug
Dr William Tong	-r
Bracknell Forest Council	
Timothy Wheadon, Chief Executive, Bracknell Forest Cou Glyn Jones, Director of Adult Social Care, Health & Housi	
Dr Janette Karklins, Director of Children, Young People & Lise Llewellyn, Director of Public Health	Learning
Bracknell Forest & Ascot Clinical Commissioning Gro Mary Purnell	ou p
NHS England, Thames Valley Area Team Helen Clanchy	
Local Healthwatch Mrs Andrea McCombie-Parker	
Local Plan Member Working Group (5 Councillors)	Local Countryside Access Forum (2 Councillors)
	Conservative (2)
Local Joint Committee Consultative Committee of	Member Development Charter Steering Group
Employment Committee (4 Councillors)	(8 Councillors meeting with appropriate Officers)
Conservative (4)	Conservative (6) Labour (1)
	Mrs Temperton
Reserve Members Conservative (2)	UKIP (1) Mrs Pile

Parish & Town Council Liaison Group (3 Councillors)	School & Children Centre Performance Advisory Panel (5 Councillors)
Conservative (3)	Conservative (5)
Representatives to be confirmed: Crowthorne Parish (2) Sandhurst Town (2) Parish Substitutes (2) Edgbarrow School (2) Sandhurst School (2)	Substitute Members Conservative (5)
Secure Accommodation Review Panel (Executive Member)	Standards Committee Advisory Committee of Governance & Audit Committee (3 Councillors)
Executive Member for Children, Young People and Learning (Dr Barnard), a suitably qualified Social Services officer and an independent person, appointed by the Director of Children, Young People and Learning.	Conservative (2)       UKIP (1)         Mrs Pile         Non Council Members (4)
	Mr G Anderson (Chairman Elect) Mr D St. John Jones Mrs H Quillish Mr M Squire
	Independent Person (1) Dr L Lee
	<b>Reserve Independent Person (1)</b> Mr E Hopkin
	<b>Parish / Town Council Member (1)</b> Crowthorne Parish Council – <i>To be advised</i>
Standing Advisory Council on Religious Education (SACRE) (5 Councillors)	
Conservative (5)	

### Portfolio Review Groups

Care Portfolio Review Group	Community Portfolio Review Group
Environment Portfolio Review Group	Finance Portfolio Review Group

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Secure Accommodation Review Panel	The Leader	8
Standards Committee Advisory Committee	Committee	8
Standing Advisory Council on Religious Education (SACRE)	The Leader	8

# **External Organisations 2014/15**

Key: Appointed by		
	Council	
	the Leader	



	BODY	REPRESENTATION REQUIREMENTS	COUNCILLOR
1	Age UK Berkshire	1 Trustee	
2	Age Concern Bracknell	1 Trustee	
3	Berkshire Association of Clubs for Young People	1 Representative	
4	Berkshire Community Foundation	1 Representative	
5	Berkshire Healthcare NHS Foundation Trust	1 Representative	
6	Berkshire Joint Adoption Panel	1 Member	
7	Berkshire Local Transport Board	Executive Member for Economic Development and Regeneration Commuters' Champion	
8	Berkshire Maestros (formerly Berkshire Young Musicians' Trust)	as named substitute 1 Trustee	
9	Berkshire Pension Fund Advisory Panel	1 Member	
10	Berkshire Records Office Working Group	1 Representative	
11	Berkshire Strategic Transport Members' Forum	Executive Member for Economic Development and Regeneration Commuters' Champion as named substitute	
12	Binfield Badger Group - Management Committee	1 Representative	
13	Birch Hill Community Association	1 Representative	
14	Blackwater Valley Advisory Committee for Public Transport	1 Representative	
15	Bracknell & District Citizens Advice Bureau	1 Representative	

1 Representative

Bracknell & District Victim Support

16

Scheme

#### REPRESENTATION REQUIREMENTS

17	Bracknell Forest Fostering Panel	1 Member
18	Bracknell Forest Homes – General Meetings	1 Representative (either an officer or a Member)
19	Bracknell Forest Homes Board	1 Representative
20	Bracknell Forest Voluntary Action Management Committee	1 Representative
21	Bracknell Forest Voluntary Action Board	2 Representatives
22	Bracknell Shopmobility	2 Representatives
23	Bracknell Town Council Environment & Safety Committee	1 Representative
24	Bracknell Voluntary Car Service	1 Representative
25	Bullbrook Community Association	1 Representative
26	Children and Young People's Partnership Board	Executive Member for Children, Young People & Learning
27	Climate Change Partnership	1 Representative
28	Climate Berkshire	Executive Member for the Environment
29	Communities and Local Government Heritage Champion	1 Member
30	Community Partnership Forum (Bracknell, Ascot, Windsor and Maidenhead)	1 Representative
31	Community Safety Partnership	Executive Member for Culture, Corporate Services and Public Protection Leader of Opposition or
		representative 1 Representative
32	Community Safety Partnership Executive	Executive Member for Culture, Corporate Services and Public Protection
33	Crown Wood Community Association	1 Representative
34	Easthampstead & Wildridings Community Association	1 Representative

#### REPRESENTATION REQUIREMENTS

35	Economic and Skills Development Partnership	Executive Member for Economic Development and Regeneration Small Business Champion
36	Farley Wood Community Association	1 Representative
37	Federation of Burial Cremation Authorities	1 Representative
38	Forest Park Community Association	1 Representative
39	Great Hollands Community Association	1 Representative
40	Hanworth Community Association	1 Representative
41	Heatherwood and Wexham Park Hospitals NHS Foundation Trust	1 Governor
42	Heathrow Airport Consultative Committee	1 Representative 1 Deputy
43	Homestart – Bracknell Forest	1 Representative
44	Improvement and Efficiency South East (iESE)	1 Director
45	Jennetts Park Community Association	1 Representative
46	Joint Waste Disposal Board (Bracknell Forest, Wokingham and Reading)	2 Members
47	Keep Mobile County Tours Ltd	1 Trustee
48	Local Government Association	Leader of the Council Executive Member for Transformation and Finance Minority Group Leader 1 Observer
49	Local Government Association Rural Commission	2 Representatives
50	Local Government Association Urban Commission	2 Representatives
51	Local Government Information Unit Management Committee	1 Representative 1 Reserve 1 3
		1 <b>0</b>

#### REPRESENTATION REQUIREMENTS

52	Martins Heron and the Warren Community Association	1 Representative	
53	National Housing & Town Planning Council Southern Regional Executive	1 Trustee 1 Reserve	
54	North Ascot Community Association	1 Trustee	
55	Older Peoples' Partnership	Executive Member for Adult Services, Health and Housing Older People's Champion	
56	Over 50s Forum	1 Member	
57	Owlsmoor Community Centre	1 Representative	
58	Parents and Children Together	1 Representative	
59	Police and Crime Panel	1 Representative	
60	Priestwood Community Association	1 Representative	
61	Relate	1 Representative	
62	Royal Berkshire Fire Authority	3 Members (Appointments to the Fire Authority are subject to section 15 of the Local Government & Housing Act 1989 [political balance])	Councillors Dudley, McCracken and Ward (Term of Office expires May 2015)
63	Royal British Legion (Bracknell Branch) (Service and Welfare Committee)	1 Representative	
64	Sandhurst Day Centre Association	1 Representative	
65	South East Employers	2 Representatives 2 Reserves	
66	South East England Councils	1 Representative 1 Reserve	
67	South East Reserve Forces' and Cadets' Association	1 Representative	

#### REPRESENTATION REQUIREMENTS

			,
68	South Hill Park Trust Board	4 Trustees	Councillor Mrs Hayes ( <i>Term of office expires</i> <i>November 2015 AGM</i> ) Councillor Baily ( <i>Term of office expires</i> <i>November 2016 AGM</i> ) Councillors Kendall and Mrs McCracken ( <i>Term of office expires</i> <i>November 2017 AGM</i> )
69	Standing Conference for Archives	1 Representative	
70	Thames Valley Berkshire City Deal Joint Committee	1 Representative 1 Substitute	
71	Thames Valley Berkshire Local Enterprise Partnership	Executive Member for Economic Development and Regeneration	
72	Thames Basin Heaths Joint Strategic Partnership Board	1 Representative from each of the 13 Local Authorities which deal with nature conservation issues around the Thames Basin Heaths	
73	The Parks Community Association	3 Representatives	
74	Voluntary Sector Compact Implementation Group	3 Members	

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